

**[STATE] AIR NATIONAL GUARD
[UNIT] MEDICAL GROUP
[ADDRESS]**

Deployment Availability Working Group Administrative Meeting Agenda/Minutes

1. Date: ; Time TBD; Location:

2. Attendance: (Per AFI 10-203, 4.1.2. & AFI 36-2905, 1.15.8)

-DAWG Chair, Chief of Aerospace Medicine (SGP), Senior Profile Officer (SPO), & Fitness Program Medical Liaison Officer (MLO):

-Chief of Professional Services (SGH):

-Profile Officers (PO):

-Medical Standards Management Element (MSME) / Force Health Management (FHM) representatives: -Wing Fitness Program Manager (FPM) representative:

Local additions:

-Force Support Squadron (FSS) MilPDS & NDDDES representative:

-Optometry representative:

-Public Health representative:

-Dental representative:

-Medical Group Superintendent:

3. Review and approval of minutes from previous meeting.

4. New business items

Item:

Status: INFORMATION OPEN (Open since)

Update/Plan:

ECD:

OPR:

5. Old business items

6. Standard Agenda Items

a. FSS MilPDS / MDG PIMR data reconciliation. (FSS & FHM)

Verify reconciliation of personnel lists with assignment availability code 31, 37, & 81 from FSS MilPDS data and MDG PIMR databases. (minimum requirement annual reconciliation, AFI 10-203 Atch 4)

b. Wing Fitness Program Manager discussion.

c. Dental Readiness (Dental)

Number of Class III dental profiles:

Number of Class IV dental profiles:

d. Immunizations (Public Health)

Current Wing & GSU overall immunization currency = %.

Current Wing & GSU anthrax immunization currency = %.

Current Wing & GSU influenza immunization currency = %.

e.: Gas mask inserts (Optometry)

f. Peer review & surveillance significant findings (SGP/SPO & SGH)

g. Duty Limiting Conditions

DLC Case Review: (list dates and scope of DLC case reviews but do not list PHI)

h. Pre and post deployment assessments compliance (AFI 48-101, 4.4.2)

Date:		
DRA#1 (-30 – 0d):		
DD Form 2795 Pre-DHA (-30-0d):		
DD Form 2796, Post-DHA (RDD):		
DD Form 2900, PDHRA (90-180d):		
DRA #2 (90-180d):		
DRA #3 (12m):		
DRA #4 (24m):		

i. DAWG metrics: 116 ACW & GSU

Date	Ref						
Total #	4.3.1.1						
FMC # (%)	4.3.1.1						
PMC # (%)	4.3.1.2						
NMC # (%)	4.3.1.3						
Average duration I-RILO case ID to ARC SGP submission	4.3.3.1.1						
Average duration I-RILO case ID to ARC SGP disposition	4.3.3.1.2						
Average duration MEB case ID to sent to IPEB	4.3.3.1.3						
Overdue % RILO cases ANG	4.3.3.2						
ALC RILO overdue #	4.3.3.2						
ALC RILO total cases #	4.3.3.2						

Attachments: none

Minutes cc:

[UNIT] Medical Group Aerospace Medicine Council

[UNIT] Medical Group Executive Management Committee

References: AFI 10-203 Duty Limiting Conditions, 15 Jan 2013; AFI 36-2905, Fitness Program, 3 Jan 2013; AFI 48-101 Aerospace Medicine Enterprise, 19 Oct 2011.

Last update 06 Jun 2013